

Cheddleton Parish Council

**MINUTES OF THE COMMUNITY/CRAFT CENTRE MANAGEMENT
COMMITTEE MEETING HELD IN THE CRAFT CENTRE MEETING ROOM,
CHEDDLETON ON TUESDAY, 30th. JULY 2019**

ATTENDANCE Chairman - Councillor - Mrs. D.A. Hartley
Vice-Chairman - Councillor – H.J. Tunna.
Councillor - M.T. Bowen, I. Dakin, R.J. Hartley, H.R. Jennings, S. Scalise.
Member – Mr. R.J. Richards.

APOLOGIES Apologies for absence were received from: -
Councillor – M. Ahmad.
Member - Mr. D.R. Fielden

3059 **MINUTES** The minutes of the meeting of the 28th. May 2019, taken as read, were confirmed as a true and accurate record and signed by the Chairman.

3060 **MATTERS ARISING**

Re. Min. 3050. Fire Risk Assessment - Community Centre Mr. Fielden had requested that it be noted that the Fire Service was the most ethical option. Councillor Dakin pointed out that they no longer provide this service and it was agreed by all that Councillor Dakin had done an excellent job in providing a very comprehensive Fire Risk Assessment.

Re. Min. 3056. – Craft Centre Mr. Fielden had requested that it be noted that both Councillor Ahmad and he had declined to enter the room on the grounds of health and safety. Councillor Scalise reported that he had left 11 messages for the gent to contact him with regards to sandblasting the walls without any reply. The Clerk would look at other companies and report back.

3061 **CORRESPONDENCE**

There was no correspondence.

3062 **REMOVAL OF THE OLD OIL BOILER AND REFURBISHMENT OF THE SPACE –
COMMUNITY CENTRE**

The Clerk reported that she had made a start on completing the application for the Lottery Awards for All Grant and so she read out the statement which she had already forwarded to the Chair/Vice-Chair and Councillor Harvey for their feedback. It was suggested that it include the health & safety aspect of clearing the room of asbestos as another major point. The Clerk will gain as much advice as possible to make the best submission from Support Staffordshire, Carmen Worthington another Parish Clerk who has successfully obtained a grant recently for her Council. The Clerk will follow this up and report back.

3063 **FIRE SAFETY RISK ASSESSMENT – COMMUNITY CENTRE**

The Clerk reported that the recommendations made by Councillor Dakin were being worked through. She had provided additional laminated signage for Councillor Dakin. The 3 Gas Boilers had been serviced and the plumber is due to return in August to make modifications that he recommended to the Boiler in the Portacabin. She had also asked Stan to clear the underneath of the Portacabin of wood which is a fire risk as soon as possible. Councillor Dakin has made contact with the installers of the Fire Panel, smoke detectors and fire alarm for a quote to test the system and give a demonstration to allow regular weekly tests. The Clerk and Councillor Dakin would work together to get quotes for the electrical tests required.

3064 CRECHE ROOM – COMMUNITY CENTRE

The Clerk reported that she had written to Little Stars with regards to the expense of Stan & Christina's hours for cleaning the room after they had left which had been posted to them. The Clerk also updated the progress that Seux was making on getting her Pooh Corner Nursery up and running. She had leaflets and had placed the banner up about opening soon. Councillor Scalise suggested that maybe rather than per hour it should be looked at charging a weekly rate for the charge to hire the Creche which it was agreed may be worth looking at once she is up and running. Councillor Jennings suggested that she should be invited to a Meeting to meet the Councillors to share her ideas and it was agreed that this was a good idea again once she is open and established.

3065 EDGING TO NEW FLOORING IN TOILETS – COMMUNITY CENTRE

Councillor Scalise reported that he had been promised that it will be completed this Saturday.

3066 NOTICE BOARD – RAILINGS OF THE COMMUNITY CENTRE

The Clerk had sourced a quote for a Noticeboard that was reasonably priced made of Aluminium which can be attached to the railings and would display 8 A4 sheets being lockable and magnetic so far easier to display notices in priced at £332.44 +V.A.T. Councillor Tunna proposed that this was a very good price and would be better than trying to repair the old one, this was seconded by Councillor Jennings and agreed. The Clerk would order it. It was also discussed about maybe another board sited more central in the village closer to the shops. This would be raised as another agenda item once this noticeboard has been installed.

3067 ANY URGENT WORKS/MATTERS TO RAISE – COMMUNITY CENTRE

The Clerk informed members that she had sold the set of weighing scales for £50 after advertising them. Councillor Bowen raised that the railings at the front of the Community Centre required re-painting as they are starting to show signs of corrosion. The Clerk suggested that she may ask Ken if he could do this as a matter of priority before the gates of St. Edwards. Lawn Cemetery with the remainder of the paint purchased for the entrance gates off the main road. It was agreed that this was a more urgent job. The Clerk reported that Councillor Mrs. Hartley had suggested that there may be a requirement in the near future to have internet access in the Community Centre and Craft Centre. It was felt that it would be worthwhile to get quotes for the installation in both premises and add to a future agenda.

3068 REFURBISHMENT OF THE EMPTY ROOM – CRAFT CENTRE

The Clerk reported that she had already tried a couple of builders but they were not even available to quote at this time so if there were any suggestions to please let her have details. After some discussion it was agreed that Councillor Scalise would initially speak to one of the building inspectors at SMDC as he felt it might be better to have it set out what is required to meet regulations rather than be told by a builder and it not conform or be entirely unnecessary works which would be a waste of Council funds. The Clerk would explore to get quotes for sandblasting the interior walls as Councillor Scalise had already tried. The Clerk also had been asked by Rob about the engineering bricks on the floor in the entrance to the room and if he could purchase them. Councillor Bowen stated that there were many gaps making the floor dangerous and it is impossible to get hold of any to repair the floor so suggested to concrete the floor so the bricks are surplus to requirements. Councillor Scalise suggested that the Council give them to Rob for all his contributions in the past as they were not needed anyway this was seconded by Councillor Bowen and agreed that the Clerk let him know.

3069 BANNER BEAUTY BY EMILY – CRAFT CENTRE

The Clerk reported that she had not yet spoken to Emily but suggested that she provide a more permanent type of signage more in keeping with the building like the tearooms currently has. This was agreed as the banner is looking faded and needs to be removed.

3070 FLOOR IN THE TEA ROOMS – CRAFT CENTRE

The Clerk reported that the floor might require to be looked at by a specialist as it could be woodworm. It was discussed and agreed that Councillor Scalise would speak to Pest Control at SMDC for advice and take it from there.

3071 WASTE DISPOSAL PUMPS – CRAFT CENTRE

The Clerk reported that she was still waiting for Pisces Pumps to come back with a quote but she had shown Stan how to switch on the pumps manually. It needs to be sorted out and the pumps cleaned.

3072 NOTICE BOARDS IN MEETING ROOM UPDATING OF PAST CLERKS & CHAIRMEN

The Clerk reported that Sigley's had done the Chairmen plaques for free and she would get them on the board and that she had been speaking to Sigley's about a sign writer to do the other board for Clerks.

3073 ANY URGENT WORKS/MATTERS TO RAISE – CRAFT CENTRE

Councillor Bowen mentioned the waterfall as he had entered the meeting room as the guttering was overflowing so needed cleaning out. The Clerk reported that the wall had been damaged in the carpark and needed to be repaired. It was suggested by Councillor Jennings that Basil be asked to take a look at it.

3074 FORWARD AGENDA ITEMS

No items were raised.

26th. November 2019.
Chairman.